

# TRAFFIC NOTICE TO APPEAR

## Automated Traffic Enforcement System

(NAME OF AGENCY AND JURISDICTION)					
<b>NOTICE TO APPEAR</b> Automated Traffic Enforcement					(Citation No.)
Date of Violation 1. / /		Time <input type="checkbox"/> AM <input type="checkbox"/> PM	Day of Week <b>S M T W T F S</b>	Case No.	
Name (First, Middle, Last) 2.					
Address 3.					
City 4.		State	ZIP Code		
Driver Lic. No. 5.		State	Class	Age	Birth Date / /
Sex 6.	Hair	Eyes	Height	Weight	Race
Veh. Lic. No. or VIN 7.				State	
				<input type="checkbox"/> <b>COMMERCIAL VEHICLE</b> (Veh. Code, § 15210(b))	
Yr. of Veh. 8.				Make	Model
				Body Style	Color
Registered Owner or Lessee 9.					
Address 10.					
City 11.		State	ZIP Code		
<b>Code and Section</b> 12.			<b>Description</b>		
Location of Violation at 13.			City/County of Occurrence		
<p><input checked="" type="checkbox"/> Violation was not committed in my presence. The above is declared on information and belief and is based on photographic evidence.</p> <p>I declare under penalty of perjury under the laws of the State of California the foregoing is true and correct.</p>					
Date Issued 14.		Declarant			ID No.
<b>YOU MUST RESPOND TO THE COURT ON OR BEFORE:</b>					
15. WHEN: DATE: _____		Time: _____ <input type="checkbox"/> AM <input type="checkbox"/> PM			
WHAT TO DO: FOLLOW THE INSTRUCTIONS ON THE REVERSE.					
16. WHERE: [Name of court[s]]		<b>Clerk's Office Hours</b> <i>[Insert hours clerk's office is open.]</i>			
[Section[s] or division[s], room no[s].]					
[Street address[es]]					
[Phone no.]					
<div style="border: 1px solid black; width: 150px; height: 30px; margin: 0 auto; display: flex; align-items: center; justify-content: center;"> <span style="font-size: 1.2em; font-weight: bold;">FPO Barcode</span> </div>					
<small>Judicial Council of California Form Rev. 01-01-04 (Veh. Code, § 40518)</small>				<b>DEFENDANT COPY</b> <b>SEE REVERSE</b> <small>TR-115</small>	

Shaded areas on the form indicate spaces subject to modification for local or agency requirements.

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**Automated Traffic Enforcement System**

<b>IMPORTANT—READ CAREFULLY</b>
<b>This Citation Is Based on Photographic Evidence</b> The vehicle identified on the front was photographed in violation of a traffic signal or sign. <b>You may see the photographs.</b> Contact: _____
If you were not driving the vehicle at the time of the violation, contact _____
<b>WHAT TO DO</b>
<p>You have been issued a citation that charges you with a traffic infraction. You must respond by following one of the procedures below by the date on the front (see "WHEN"). If you do not, you may lose your license to drive, and your money penalties may increase.</p> <p><b>1. If you do NOT contest the violation</b></p> <p><b>a. (Pay the bail amount)</b> (See "BAIL INFORMATION" below) Your bail will be forfeited to the court. You will not have to appear in court. You will be convicted of the violation, and it will appear on your record at the Department of Motor Vehicles (DMV). A point count will be charged to your DMV record for this offense and your insurance may be adversely affected.</p> <p><b>b. (Traffic school)</b> You may be able to avoid the point count and adverse effect on your insurance by attending traffic school. Contact the court to request traffic school. You must pay the bail amount as a fee and you may have to pay other fees.</p> <p><b>2. If you contest the violation (select one)</b></p> <p><b>a. (Court trial)</b> Send a certified or registered letter postmarked not later than five days prior to the appearance date, or come to the court by the appearance date to request a court trial on a future date when an officer and any witnesses will be present. You will be required to submit the bail amount. You will be given a date for your trial.</p> <p style="text-align: center;">—OR—</p> <p><b>b. (Trial by written declaration)</b> Send a certified or registered letter postmarked not later than five days prior to the appearance date, or come to the court on or before the date on the front and request a trial by written declaration. <b>Submit the bail amount.</b> You will be given forms to allow you to write a statement and submit other evidence without appearing in court. An officer will also submit a statement. The judicial officer will consider all of the evidence at the same time and decide the case.</p>
<b>WRITING TO THE COURT</b>
If you write to the court, always write the citation number and your driver license number on your letter. Use of certified or registered mail is required. <b>Do not send your copy of the citation.</b> Keep it for your own records.
<b>BAIL INFORMATION</b>
The "bail" is the amount you must pay or deposit for the charged violation.
<b>Bail Amount: \$ _____ OR [See enclosed information]</b>
Make the check or money order payable to _____. Write the citation number and your driver license number on your check or money order. You may deposit the bail in person, by mail or by phone.
NIGHT COURT TRIALS [are] [are NOT] available for this citation.
<b>JUVENILES</b>
If you are under 18, you must be accompanied by your parent or guardian when you appear in court. Bring this citation and your driver license. You will be notified by the Juvenile Court of your court date. [For additional information, call the Juvenile Traffic Court at _____]
<b>ONLINE INFORMATION</b>
You may obtain additional information at [Local Web site: _____]

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